

Little Pilgrim School

Fauntleroy Church, UCC
9140 California Ave. SW
Seattle, Washington 98136

Lorrie Cook, Director
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HOURS and TUITION

2009-2010

Little Pilgrim <u>TWO'S</u> Thursday and Friday	9:00 to 11:00 a.m.	\$140.00 per month
Little Pilgrim <u>THREE'S</u> Monday, Tuesday, Wednesday	9:00 to 11:30 a.m. or 12:30 to 3:00 p.m.	\$170.00 per month \$170.00 per month
Little Pilgrim <u>FOUR'S</u> Monday, Tuesday, Wednesday & Thursday	9:00 to 11:30 a.m. or 12:30 to 3:00 p.m.	\$220.00 per month \$199.00 per month

ANNUAL REGISTRATION FEE: \$120.00 per student

STAFF: Each class has two teachers, with a maximum of 18 children in the four-year-old class, 16 children in the three-year-old class and 14 children in the two-year-old class. Teachers have college degrees, Washington State teaching certificates and/or equivalent practical experience in working with preschoolers and their parents.

ELIGIBILITY: Open to all children two to five. The child must be two by August 31 of that school year to be considered two, must be three by August 31 of that school year to be considered three, or must be four by August 31 to be considered four. All children in three- and four-year old classes must be toilet trained. Age exceptions are admitted if space allows and the child is group compatible.

REGISTRATION begins in February for the following September. The registration fee and the first month tuition are payable at the time of registration. *The registration fee is non-refundable. Tuition is refundable until July 1.*

TUITION is due on the first school day of each month, except the last month's tuition (May) which is due and payable on the first day the child attends school. Tuition may be paid in advance. A 5% discount is given if tuition is paid in full at the time of registration.

- Tuition remains the same each month, regardless of holidays, illness or family vacations.
- **A late fee of \$25.00 will be charged when tuition is received after the 10th day of the month.** If tuition is not received by the 20th day of the month, the family will be notified and the child's enrollment ceases at the end of the month unless all payments are received prior to that time.
- Written notice of 30 days is required if it becomes necessary to withdraw a child during the school year.
- Payments will be put in the tuition box at school or mailed to the church at: 9140 California Ave. SW, Seattle, Washington 98136.
- **Please make checks payable to Fauntleroy Church, UCC.**

CLASSES normally begin the second week in September and continue through the third week of May. A two week winter vacation, a one week mid winter break, and a one week spring vacation will be observed, as will national holidays. Seattle Public Schools weather closures are followed. Weather or other emergency closure days will be made up.

PARENT ORIENTATION meeting will be held before classes begin in September for the purpose of sharing pertinent information regarding activities and curriculum.

PARENT PARTICIPATION is encouraged. Visiting the classrooms, asking questions, volunteering to help with specific projects and outings are appreciated. Read notices on the parent information board and read school notices that are e-mailed and/or sent home with children.

COMING AND GOING: Classroom lights will be turned on when it is time for class to begin. Come into the classroom when dropping off and picking up children. The parking lot is a busy place and not appropriate for dropping off children. Do walk on the sidewalks, not the grass, plantings or bulkhead. Arrive promptly and pick up children promptly when class is over. Call 206-714-2366 (class time only) if an emergency means that you will be late for pick-up time. Tardiness in picking up a child will result in a \$10.00 charge, payable to the classroom teacher, for each 15 minute delay.

A SICK CHILD needs to be kept at home! When your child has contracted a contagious disease, inform Lorrie Cook, lorrie@fauntleroyucc.org, (206)714-2366. Please do not call the church office except in an emergency.

CLOTHING suitable for play and art is to be worn. Pants, outdoor gear, and rubber-soled shoes will enable a child to participate fully in school activities. Do label clothing with the child's first and last name!

SNACKS are served daily. Please tell us if your child has food allergies. Parents of 3's and 4's will be asked to supply crackers and fruit juice during the school year. 3's and 4's prepare their own snacks on a regular basis. Parents of 2's will be asked to provide simple snacks on a rotating basis. Simple birthday treats may be brought to share when arrangements are made with the teacher ahead of time. We encourage "healthy" snacks.

REPORTS OF PROGRESS will be given in February and May. The evaluation in February is an oral report in the form of a parent/teacher conference. A copy of the written checklist can be given to parents if asked for in a written request. A written report is made in May. Parents are encouraged to stay in contact with teachers throughout the school year. Parents will be kept informed of program content through newsletters and/or notices. Read the parent information board just inside the classroom door.

FIELD TRIPS will be taken by 3's and 4's when they enhance classroom activities and when parents are available to provide transportation. Parents are notified of details before each trip. 2's do not go on field trips.

CLASS ROSTERS, with name, address, phone # and e-mail, will be distributed to LPS families. Use of information is limited to school purposes only and is NOT to be used for marketing. If families do not wish to have information printed about their child, please notify the Director.

ACCIDENT AND LIABILITY INSURANCE carried by church and school provides secondary coverage for the children and staff of Little Pilgrim School.

A program of Fauntleroy Church, LITTLE PILGRIM SCHOOL has been part of the West Seattle community since 1952. The Board of Christian Education, the Little Pilgrim School Standing Committee, along with the Director and teaching staff, are responsible for the policies and program of the school.